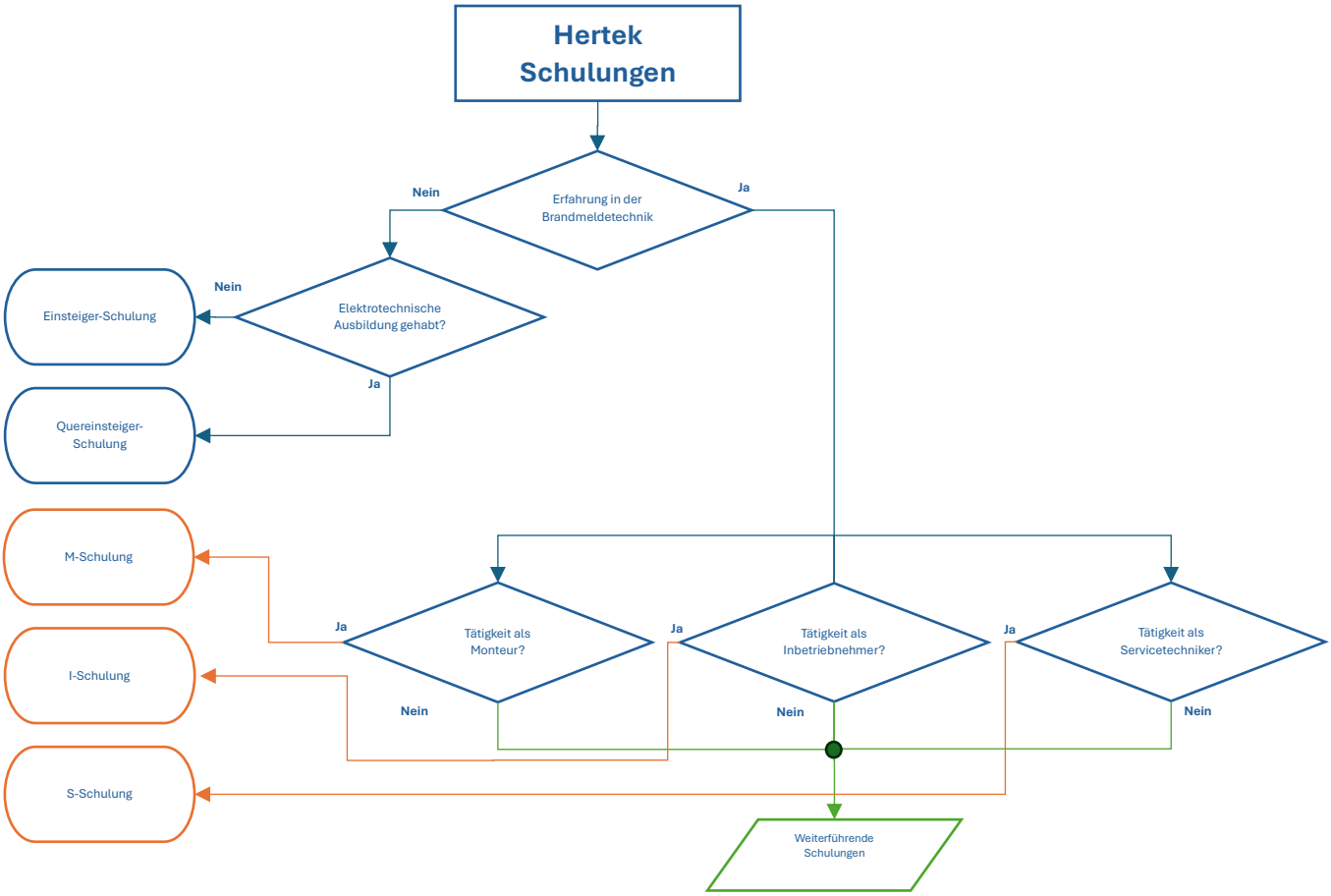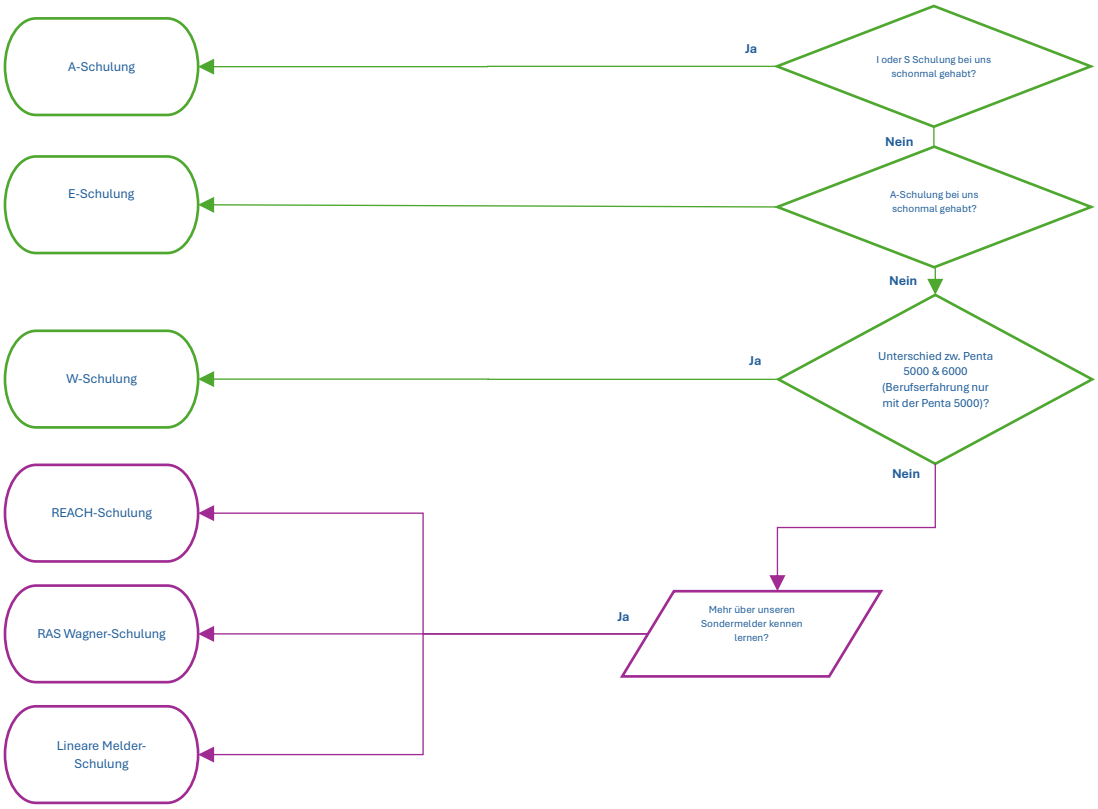Hertek Schulungen